

EBCC-E1 - BOMB THREAT REPORT FORM

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- 1) Follow the checklist below
- 2) Call police and state "I have received an emailed bomb threat".

STAY CALM: Do not get excited or excite others. Do not open desk drawers or closet doors.

TIME: Call received _____ am/pm Terminated: _____ am/pm

EXACT WORDS OF CALLER: _____

DELAY: Ask caller to repeat

QUESTIONS TO ASK:

What time is the bomb set to explode? _____

Where is it located? _____ Area: _____

What kind of bomb? _____

What does it look like? _____

Why kill or injure innocent people? _____

VOICE DESCRIPTION:

Male: _____ Female: _____

Calm: _____ Nervous: _____

Young: _____ Old: _____ Middle Age: _____ Rough: _____

Refined: _____ Raspy: _____ Fast/Slow: _____ Loud/Low: _____

Accent: Yes: _____ No: _____ Describe: _____

Unusual phrases: _____

Recognize voice? _____ If so, who do you think it was? _____

BACKGROUND NOISE:

Music: _____ Traffic: _____ Horns: _____ Machinery: _____

Running Motor: (Type): _____ Whistles: _____

Aircraft: _____ Machinery: _____ Bells: _____ Tape Recorder: _____

Other: _____

ADDITIONAL INFORMATION:

Did caller indicate knowledge of facility? In what way? _____

What line did the caller come in on? _____

Is number listed? Yes: _____ No: _____ Private number? _____ Whose? _____

EMAILED BOMB THREAT

***DO NOT CLOSE THE EMAIL**

Call police state "I have received an emailed bomb threat"

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