

GBGAA–R - Bloodborne Pathogen Administrative Procedure

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This procedure is intended as guidance for MSAD 35 district staff and school administrators in carrying out the district responsibility in the Management of Bloodborne Pathogens. All employees of the district may have the potential for exposure to blood or other potentially infectious materials.

New Staff

All new employees will be offered the Hepatitis B vaccine and can voluntarily receive this vaccine at no cost to the employee.

New employees will receive information about the vaccine at the initial meeting with the MSAD 35 Human Resources Department and will be provided: an Informed Consent/Decline form for Hepatitis B Vaccination form; the informational statement regarding Hepatitis B Virus/Vaccine; and an outline of universal precautions.

New Employees that opt to accept the Hepatitis B Vaccine

A new employee that opts to accept the Hepatitis B Vaccine will receive the vaccination at no cost to the employee. Employees will then arrange with their medical provider to receive the vaccination. The employee will provide proof of out of pocket cost of the vaccination and then be reimbursed by the district for their medical co-pay.

New Employees that opt to decline the Hepatitis B Vaccine

A new employee that opts to decline the Hepatitis B Vaccine will complete the Informed Consent/Decline form for the Hepatitis B Vaccination. Whether the vaccination was declined due to already having the vaccination or choosing not to be vaccinated at all, the employee recognizes the occupational exposure to blood or other potentially infectious material may be part of the employee's job responsibilities.

Current Employees

Current Employees wishing to receive the Hepatitis B Vaccine

Any current employee who has not already received this vaccine but wishes to do so will receive the vaccination at no cost to the employee. Employees will then arrange with their medical provider to receive the vaccination. The employee will provide proof of out of pocket cost of the vaccination and then be reimbursed by the district for their medical co-pay.

Annual Staff Training

All district staff will receive annual training in bloodborne pathogen management. This will be coordinated through the MSAD 35 District Nursing coordinator and district nursing staff.

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